

The Odisha Gazette

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HIGHER EDUCATION DEPARTMENT

NOTIFICATION

The 19th October, 2019

Subject : Authentication of Educational Certificates

No.22016-HE-FE1A-CASE-0001/2016/HE. The service Authentication of Educational Certificate rendered by Higher Education Department has been covered under Odisha Right to Public Services Act (ORTPSA). With a view to provide this service to the citizens in a time bound manner, the whole process is to be completed within a period of 12 (Twelve) working days or 15 (Fifteen) calendar days as given below:-

Actions	Timelines
Forwarding of the eligible Application to the concerned Educational Institution	Within One or Two working days after receipt of the application (By Higher Education Department)
Verification and Reporting by the Educational Institution	Within Seven working days (By the Educational Institution)
Authentication of Certificate	Within One or Two working days (By Higher Education Department)
Despatch of Authenticated Certificate to the Applicant	Within One working day (By Higher Education Department)

But in case, the original Certificate has not been received from the concerned applicant, even though it is verified through online by the Educational Institution, then the Certificate shall be authenticated and despatched within **one or two** working days from receipt of the same in original (hard copy) from the applicant by post.

Order : Ordered that the Notification be published in Extraordinary issue of *Odisha Gazette*.

By Order of the Governor

SASWAT MISHRA

Commissioner-cum-Secretary to Government